

Louisiana Cancer Research Center
Board of Directors Meeting
Was held virtually via Zoom
On July 29, 2021, 3pm

The following members of the Board of Directors were present:

Dr. Lee Hamm, Senior Vice President and Dean, TUHSC, Chairman
Dr. Steve Nelson, Dean, LSUHSC, Vice Chairman
Ms. Barbara Goodson, Deputy Commissioner of Administration, Secretary/Treasurer
Mr. Arthur Cooper, Senior Director, Special Projects, Louisiana Economic Development
Dr. Gene D'Amour, Special Assistant to the President, Xavier University
Mr. Terrence Ginn, Deputy Commissioner for Finance & Administration, BOR
Mr. Walter Leger, Jr, Senior Partner, Leger & Shaw Attorneys and Counselors
Dr. Lucio Miele, Dept Head, Genetics, Director for Inter-Institutional Programs, Cancer Center, LSUHSC
Ms. Pamela Ryan
Dr. Oliver Sartor, Medical Director, Tulane Cancer Center, Assistant Dean for Oncology
Dr. Leonardo Seoane, Senior Vice President & Chief Academic Officer, Ochsner Health

The following members of the Board of Directors were not present:

Dr. Oliver Sartor, Medical Director, Tulane Cancer Center, Assistant Dean for Oncology
Ms. Carroll Suggs

Also present were:

Mr. Sven Davisson, Chief Administrative Officer, LCRC
Ms. Deborah Reeder, Chief Financial Officer, LCRC
Dr. Prescott Deiningner, Director, Tulane Cancer Center
Dr. Tom Wiese, Professor, Xavier University
Mr. Ryan Graffagnini, Controller, LCRC
Ms. Keadren Green, Business Manager, Tulane Cancer Center
Ms. Stephanie Wiebke, Business Manager, Xavier University
Dr. Patrice Delafontaine, Executive Dean, TUHSC
Dr. Edward Trapido, Chair, TFL Steering Committee
Ms. Shawna Shields, Associate Director, Tobacco Free Living
Ms. Shelina Davis, CEO, Louisiana Public Health Institute
Dr. Michael Celestin, Director, Louisiana Tobacco Control Initiative
Ms. Barbara Landrum, Business Manager, LSUHSC Cancer Center
Ms. Ellen Palmintier, TU, Director, State & Federal Relations
Dr. Earl Benjamin-Robinson, Director, Tobacco Free Living
Mr. Jameson MacDonnell, Development Consultant, The Mentibus Group

Dr. Hamm called the meeting to order. The roll was called and there was a quorum.

Dr. Hamm requested approval of the minutes from the June 24, 2021 Board meeting.

A motion was made by **Dr. Sartor** and seconded by **Ms. Ryan**.
RESOLVED, with all in favor, to approve the minutes of the June 24, 2021 Board meeting.

Dr. Hamm called for the election of officers.

Dr. Hamm nominated **Dr. Nelson** to serve as Chairman of the Board. The nomination of **Dr. Nelson** to serve as Chairman of the Board was unanimously approved

Dr. Nelson nominated **Dr. Hamm** to serve as Vice Chairman of the Board. The nomination of **Dr. Hamm** to serve as Vice Chairman of the Board was unanimously approved.

Ms. Ryan nominated **Ms. Goodson** to serve as Secretary/Treasurer of the Board and as Chair of the Finance Committee. The nomination of **Ms. Goodson** to serve as Secretary/Treasurer of the Board and Chair of the Finance Committee was unanimously approved.

Dr. Hamm called for the Finance Committee Report.

Ms. Goodson stated the Treasury CEA Resolution was sent with the materials for review. The Treasury Department requires a new resolution annually for the tobacco tax appropriation to be transferred to LCRC. This resolution gives Mr. Davisson, as CAO, the authority to enter into a CEA with the Louisiana Department of Treasury.

A motion was made by **Dr. D'Amour** and seconded by **Dr. Sartor**.

RESOLVED, with all in favor, to grant Mr. Sven Davisson the authority to enter into a CEA with the Louisiana Department of Treasury for the transfer of funds appropriated to LCRC.

Mr. Davisson reported LCRC is requesting approval for the continuation of the current Environmental Health and Safety contract with Woodard and Curran. Ms. Reeder explained that the first three years were bid with the option to renew in the 4th year. The request includes a 2.5% increase of \$5,850 for years four and five.

A motion was made by **Dr. D'Amour** and seconded by **Ms. Goodson**.

RESOLVED, with all in favor, to approve the Woodard and Curran contract amendment for Environmental Health and Safety services, as presented.

Ms. Goodson gave an update on the Program Investment Budget Proposals. She stated she is working with LCRC to see if one-time funds can be requested for LCRC for an upgrade of equipment. Mr. Davisson reported a memo was sent out from the Scientific Leadership to the Finance Committee with what they've decided, uniformly, as their priorities. He added the memo will be distributed to the full Board.

Dr. Nelson called for the Development Committee Report.

Ms. Ryan reported that Mr. MacDonnell has an in-depth plan to move forward. She stated that at the next Development Committee Meeting the committee will discuss a preliminary budget, the creation of a Community Advisory Group and a plan to bring prospective donors to the LCRC building. **Ms. Ryan** said the list of potential members for the Community Advisory Board will be distributed. She asked the Board to submit any additional suggestions. There was a brief discussion about donor prospects and clearing of those prospective donors between the partner institutions.

Dr. Nelson called for the CAO Report.

Mr. Davisson reported the Director search is in process. A kick off meeting was held for the LCRC Search Committee, which set out their mission and a timeline for the hire. Future Search Committee meetings are being set to stay on the timeline. AMN Healthcare is currently in the due diligence phase and are meeting with LCRC key stakeholders. A circulation of a job description will go to the Search Committee for their review, then moved forward for Board approval. AMN Healthcare has approximated November or early December as an appointment date.

Dr. Nelson called for the Cessation Report.

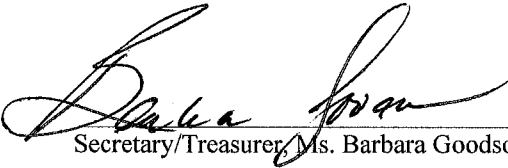
Dr. Benjamin Robinson announced that effective August 1st, Shreveport will be going smoke-free which will include bars and gaming facilities. He added Shreveport will be the 30th municipality in the state to implement a smoke-free ordinance. Thirty percent of Louisiana's population is being protected from second hand smoke. **Dr. Sartor** asked how the Louisiana cigarette tax compares to other states. Ms. Shields reported that Louisiana's tobacco tax is

number 36 of the 51 states. **Dr. Nelson** brought up the possibility of having a large company sponsor an electronic billboard so people traveling by the LCRC building can understand what happens in the building and impact, new research, incidences of cancer, etc. can be advertised.

Dr. Nelson called for the old business. There was none.

Dr. Nelson called for new business. There was none.

With no further discussion or business, the meeting adjourned.


Secretary/Treasurer, Ms. Barbara Goodson